

Articles Inside:

- November 2004 Meeting Information
- Speaker Biography
- K-Net Information
- Fall Seminar Information
- Upcoming Meeting Dates
- 2004-2005 Chapter Officers
- New Member Welcome
- Job Postings



IS Audit Controls

online at www.isacacentralok.org

Information Systems Audit and Control Association (ISACA)
Central Oklahoma Chapter Newsletter

November Meeting!!

Topic: Computer Forensics - Preserve and Protect
Date: Thursday, November 4, 2004

County Line Barbeque - Annex
1226 Northeast 63rd St, Oklahoma City
11:30

Please register online at www.isacacentralok.org by Tuesday, November 2, 2004. Select Event Registration and fill in the blanks!

One-time serving of chicken, smoked sausage, sliced brisket served with potato salad, coleslaw, beans and wheat rolls served family style.

Dessert
Pecan brownie ala mode

Cost: Members: \$20; full time students: \$15; non-members: \$25

All no shows will be billed!

If you encounter problems with online registration, you may RSVP to Lynn Dowds at ldowds@sai.state.ok.us

Speaker Bio...

**Christopher "Chris" Bolt,
CFE, CCFS
American Cancer Society**

Chris Bolt is a Certified Fraud Examiner and a Certified Computer Forensic Specialist. He has over 20 years experience in fraud, criminal and security investigations. While in the US Air Force, he was in charge of an investigative unit and he was a Security Advisor on an Anti-Terrorism team in Germany.

Chris has been a Fraud Investigator for the Oklahoma Attorney General's Office and Manager of the Special Investigations Unit for Blue Cross Blue Shield of Oklahoma. He is currently the Manager of Fraud/Security Risk at the American Cancer Society, responsible the fraud prevention program at the Society. He is a member of the Association of Certified Fraud Examiners, Institute of Internal Auditors and the American Society of Industrial Security International.



K-NET is an Internet-based database of knowledge specifically developed to provide ISACA members with direct access to educational opportunities, books and CDs, articles and papers, and web resources relevant to information systems governance, control, security and assurance. K-NET's personalized service enables members to remain current on the topic areas most important to them. ISACA members may request and receive weekly e-mails about new references that have been added within their specified areas of interest. To activate this personalized service and register to receive updates on topics of interest, visit www.isaca.org/qir/qir_tuf.htm.

ISACA members are also encouraged to participate as reviewers of web sites recommended by others. By doing so, you can make a contribution to your profession and earn up to ten (10) continuing professional education hours that are recognized by both the Certified Information Systems Auditor (CISA) and Certified Information Security Manager (CISM) programs. For information on becoming a K-NET volunteer, visit www.isaca.org/knetvol.cfm.

Join ISACA/Renew Online now!

As of 1 September 2004, 2005 ISACA membership is available to new members. This means that any new member joining ISACA between 1 September and 31 December 2004 will pay 2005 dues and receive the remainder of 2004 at no charge. Join ISACA online and you can reducing the new member fee from US \$30 to US \$10.

Current members don't feel left out. You can renew online early to avoid receiving a hard copy invoice later in the month. All members can renew easily by logging in at www.isaca.org.

ISACA members receive many benefits, including K-NET, research downloads, audit programs and ICQs, webcasts—live and archived—and much more. Member benefits are listed at www.isaca.org/benefits.

Chapter Mission Statement

“To provide our chapter members with opportunities for education, resource sharing, advocacy, and professional networking as well as to promote and advance the profession's ethics, responsibilities, and expectations for the work of our practitioners as a service to our communities.” —Adopted by the Central Oklahoma Chapter, October 2, 2003

Fall Seminar News



IS Audit School

November 9-12, 2004
Oklahoma City, OK



Training Weeks include in-depth coverage of the most important industry topics by world-renowned presenters, networking opportunities and valuable continuing professional education hours. 2004 Training Week courses include:

- Fundamentals of IT Auditing
- Fundamentals of Information Security
- Security, Controlling and Auditing Web-enabled Applications
- Uncovering Network Security Vulnerabilities: Controls and Techniques
- Practical Methods to Perform IT Audits
- Information Security Management
- Auditing Contingency Planning and Disaster Recovery Processes
- Database Audit, Security and Control

The final 2004 Training Week event is 6-10 December in Atlanta, George, USA.

Please check the Training Week web site (www.isaca.org/trainwk) for more information on these events as well as future location updates.



A Step-by-Step Guide To the Essential Skills You Need to Perform IT Audits

- *Update your technical and operational knowledge to better audit information technology and automated business systems*
- *Explore important auditing standards, including Sarbanes-Oxley and PCAOB*
- *Cover required controls when auditing currently installed systems and new systems under development*
- *Learn auditing techniques that can be applied to mainframe, distributed processing, and client/server-based applications*

Please register by email to Denise Calvert at dcalvert@kmg.com or www.isacacentralok.org

Price \$1,000 Members \$1,200 Non Members

**Course offered by the Information Systems Audit and Control Association
– Central Oklahoma Chapter**

Central Oklahoma Chapter Meetings

November 4, 2004

December 2, 2004

Meetings are normally the first Thursday each month September thru May.

2004-05 Central Oklahoma Chapter Officers

President	Evon Sallee-Martin	salleeen@oge.com
Vice President	Larry Saxon	SaxonLG@oge.com
Secretary	Rebecca Goza	rebecca.goza@cancer.org
Treasurer	Lynn Dowds	ldowds@sai.state.ok.us
Past President	Sharon Nichols	snichols411@msn.com
Education Coordinator	Denise Calvert	dcalvert@kmg.com
Webmaster	Tim Roberts	webmaster@isacacentralok.org



Welcome New Members!!!!

Sept-Oct 2004

Jeffrey Scott Akers

Girard Jergensen

Ron DiPietra

Nathan Keltner

Lisa Moorer

Jack Strebig

Certification Opportunities

Registration for the 2005 exams will open in September 2004.

2005 CISA Exam (Certified Information Systems Auditor) 11 June 2005
2005 CISM Exam (Certified Information Security Manager) 11 June 2005
visit <http://www.isaca.org> for registration and information



Job Openings



The Office of Jeff A. McMahan, CFE is seeking a technical professional to enhance his IS Audit Division. The responsibilities of this position include performing IS Audits including general controls, application controls and assisting financial and performance auditors. Audits will be inclusive of reviews of mainframes, LANS, WANS, Firewalls, Internet and data security.

Qualifications include a Bachelor's degree in Business Administration, Computer Science, Management Information Systems or related field. Candidates for this position must have at least 3 years IS audit or IS security experience. Preferred qualifications include CISA designation, experience with ACL, Peoplesoft, Oracle, IS application programming, SQL Queries, database design and data security.

We offer a competitive salary and a comprehensive benefits package. For more information or to submit your resume for consideration please contact the Information Services Director, Ann M. Cole, CPA, CISA. Phone 405-522-6448 or e-mail acole@sai.state.ok.us.

NO STAFFING AGENCIES PLEASE.

Deloitte – Enterprise Risk Services

Enterprise Risk Services:

Internal Audit and IT Audit Positions

Deloitte, one of the nation's leading professional services firms, provides audit, tax, financial advisory services and consulting through nearly 30,000 people in more than 80 U.S. cities. Known as an employer of choice for innovative human resources programs, the firm is dedicated to helping its clients and its people excel.

Our Enterprise Risk Services (ERS) practice is a global leader in helping clients manage risk and uncertainty, from the boardroom to the network. We provide a broad array of services that allow clients around the world to better measure, manage and control risk to enhance the reliability of systems and processes throughout the enterprise. With core competencies encompassing capital

markets, control assurance, internal audit, regulatory consulting, and security services, our ERS professionals offer a wealth of experience across a wide spectrum of industries.

We are looking for individuals that possess a Bachelors Degree with public accounting, IT audit, internal audit or risk consulting experience as well as a strong orientation toward internal control, risk assessment, IT or operational auditing experience. A CPA, CIA, CISA, as well as experience with Sarbanes-Oxley are ideal.

For more information:

<http://careers.deloitte.com/opportunities.aspx>.

Enter the following information:

Location: **United States**

Firm Service: **Enterprise Risk Services**

Job Type: **Experienced**

Senior IT Auditor Atlanta, GA/Charlotte, NC

Compensation: \$67.5 - \$80K

***Full relocation assistance provided.....**

JOB DESCRIPTION

Under the direction of the Corporate Internal Audit Manager, this position is responsible for assisting in the execution of the annual internal audit plan, both domestically and internationally. This position also assists in performing financial and operational audits, safeguarding of company assets, and ensuring that internal controls and policies and procedures are in place, and working as management intended. In addition, the Senior Auditor will ensure compliance with all required internal controls and policies & procedures. This position is also responsible for evaluating operational efficiency as needed, and reporting the same to management for further action as required. The Senior Auditor will also function as Lead Auditor on some audit assignments, and assist in the training of Staff Auditors.

Knowledge/skills required to perform job's basic responsibilities include:

- Bachelors degree – Accounting, Finance majors

- MBA a plus
- Professional certification as a CPA or CIA preferred
- 3-5 years related and relevant work experience
- Appropriate supervisory experience, leadership skills
- Strong communication skills – verbal and written
- Good interpersonal skills and the ability to deal with all levels of management
- Analytical and critical thinking skills
- Computer proficient, knowledge of Microsoft Office Suite, ACL
- Flexibility, willingness to undertake overnight travel
- Desire to learn and succeed

JOB REQUIREMENTS

Travel: 30% - 40%

Experience: 5-10 years

Certification: CIA/CPA, etc preferred

CONTACT INFORMATION

Job Reference: Senior IT Auditor

*Contact Name: Sandy Poff – VP, Business Development – Davenport Consulting Group, Inc.

404-422-6505 or davenportgroup@bellsouth.net

IT Audit Manager – Atlanta, GA/Charlotte, NC



**More
Job
Postings**

IT Audit Manager

Compensation: \$90K - \$100K with bonus

Start Date: ASAP

***Full relocation assistance provided.....**

JOB DESCRIPTION

To provide specialized IT audit skills, not currently available in the department. To enable the department to develop and train its own in-house IT auditors, so eliminating the need to pay for outsourced services. Assists Director and Senior Internal Audit Managers as required. Sets the scope of the IT audits identified in the annual audit plan, advises Director on audit coverage, resources required etc. Helps the Director and Senior Internal Audit Manager train, develop and mentor the other staff members and virtual auditors. Responsible for the training of all department staff in IT audit procedures and the use of ACL, ACCESS and other audit software tools. Ensure that the most appropriate audit resources are assigned to each audit project

Reports to Director, Corporate Internal Audit and has functional responsibility for supervising all field audit activity, and leading/managing multiple simultaneous audits using a variety of audit resources.

Principal Duties and Responsibilities:

1. Assists Director and Senior Audit Managers with the development of the company-wide internal controls risk assessment, IT risk assessment, annual audit plan, audit scope and audit programs.
2. Helps organize; coordinate and lead audit staff, inclusive of administrative, training, audits and expense reporting. Trains, coaches and develops Fellows, Interns, Junior Staff members and Virtual Auditors.
3. Performs technical IT audits, including technology systems consulting, using audit software tools. Execute the annual audit plan, including consulting projects.
4. Promotes Virtual Auditor program, recruits resources for the program.
5. Functions as team leader on IT audits, supervises staff, manages client relationships.
6. Performs Information Security risk services, project management reviews, change management control, pre and post implementation reviews, application control reviews (SAP, Oracle, PeopleSoft etc) and methodologies for best practices.
7. Performs data analysis projects, third party review of ERP systems, and reviews of system

development, logical access and data transmissions.

8. Perform system audit and control reviews on a variety of operating platforms as needed (AS/400, IBM, Novell, UNIX, Windows NT etc).
9. Review back-up policies (back-up process, timetable, off-site data storage, data recoverability, database restore capability etc).
10. Review and evaluate company wide Disaster Recovery and Business Contingency Planning, including documentation and testing of the same.
11. Review and test security policies, access and user validity.
12. Evaluate intranet/internet e-commerce security, including firewalls.
13. Ensures Director is kept up to date on status of all IT related audits, and receives periodic reports.
14. Initiates integrated audits, to encompass IT audit aspects into all financial/operational audits.
15. Works with Senior Audit Managers to ensure that all corrective actions are promptly acted upon and implemented.

Specialized or Technical Knowledge/Skills:

(Knowledge/skills required to perform job's basic responsibilities. Include education, experience, certifications required etc).

- Bachelors degree – Business & other majors
- Certification: CISA preferred, MBA a plus
- Internal Audit/Public Accounting Experience
- Knowledge of languages and software (HTML, JAVA, COBOLSQL, Visual Basic, Microsoft Office Suite, Lotus Suite, Oracle, PeopleSoft etc.)
- IT Audit skills on various platforms (UNIX, IBM, AS/400, Novell, Windows NT)
- Prior Supervisory experience
- Strong communications skills
- Excellent Analytical skills

JOB REQUIREMENTS

Travel: 30% - 40%

Education: BS in Information Technology or Related Field

Experience: 5 – 10 years experience in IT/Systems Auditing plus previous supervisory experience

Certification: CISA/CISSP

CONTACT INFORMATION

Job Reference: IT Audit Manager

*Contact Name: Sandy Poff – VP, Business Development – Davenport Consulting Group, Inc.

*Method: 404-422-6505 or davenportgroup@bellsouth.net